

Remote education provision: information for parents: Bingley Grammar School

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this document.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

In the case of a full lockdown where the majority of students are accessing remote learning the school will deliver the usual lessons through Google Meet (accessed through Google Classroom). Teachers will post the lesson materials in the students' Google Classrooms and use audio (and where appropriate video) Google Meetings to give guidance and instructions to students. Students will be asked to complete independent tasks so the teacher will not necessarily be online for the full lesson/lessons. The school will align its session times so all students have the same break and lunch times. In the instance of a teacher being unavailable for the teaching of a remote lesson, students will be informed and work for completion will be set on the relevant Google Classroom.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely as we would in school however with appropriate adaptations to materials and delivery as needed.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Key Stage 3 and 4	Key Stage 3 and 4: Period 1A: 8:30-9:10 Period 1B: 9:10-9:50 Period 2: 10:00- 11:10 Period 3: 11:40- 12:50 Period 4A: 13:30-14:10 Period 4A: 14:10-14:40 Total: 290 minutes (4.8 hours per day)
Key Stage 5	These students will follow their usual timetables. For most this will add up to 16 hours directed time over the week plus ongoing independent study and activities.

Accessing remote education

How will my child access any online remote education you are providing?

The school will use Google Meet as part of Google Classroom. This is accessed through the student's school email addresses. This platform can be used with computers, laptops, tablets, smartphones, Smart TVs and some games consoles.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- School will maintain a record of students where parents/carers have reported that they do not have access to the necessary devices or internet access. Parents/carers should report issues to their child's year team by phone (01274 807700 during school hours) or email or email remotelearning@bingleygrammar.org
- School will lend/allocate DfE devices to support these pupils however supplies are limited
- School will apply for devices such as a 4G Dongle supplied through the DfE that enable an internet connection as supplies allow
- School will apply for data boosts for phones through the DfE that will enable an internet connection
- School will look post out any printed materials needed if pupils do not have online access. Parents/carers should report issues to their child's year team by phone (01274 807700 during school hours) or email or email remotelearning@bingleygrammar.org
- Teachers have been asked to take submitted work in the following ways:
 - Using the submission function on Google Classroom (Classwork tab)
 - Sending electronic versions of work to teachers by email
 - Sending a photo of written work to teachers by email

If none of these approaches are suitable then pupils should store work safely until they return to school. If it is essential that a piece of work is submitted prior to the pupil's return, then the parent/carer should liaise with their child's year team by phone (01274 807700 during school hours) or email to explore other options such as posting work into school.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- Lesson materials and resources are posted on Google Classroom
- Google Meet (through Google Classroom for audio meetings (teacher video where appropriate) following the students' timetables for live teaching. This will not necessarily be for the entire duration of the lesson as there will be independent activities within this
- Links to recorded teaching (Oak National Academy lessons are signposted on the school website)
- Access to platforms supporting the teaching of specific subjects or areas, including Hegarty Maths

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

Pupils are expected to follow their usual school timetable.

- Pupils are expected to join the Google Meet for their lesson at the official start time:

Period 1A: 8:30-9:10

Period 1B: 9:10-9:50

Period 2: 10:00- 11:20

Period 3: 11:40- 13:00

Period 4A: 13:30-14:10

Period 4A: 14:10-14:50

- Break is 11:20 – 11:40 and Lunch is 13:00-13:30
- Parents/carers to inform the attendance office (attendance@bingleygrammar.org) if their child will not be available to access their remote learning due to illness or another authorised reason

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Teachers will send a list of pupils who are absent from their remote learning sessions and this will be logged by the school's attendance team
- Teachers will add details of late entry or early departure of pupils from their remote learning sessions to the list being sent to the attendance office
- Year teams will follow up concerns regarding attendance to remote learning sessions or persistent late arrival/early departure from remote learning sessions by contacting parents/carers by phone or email
- Parents/carers will be able to use the ClassCharts system to see the following:
 - Positive acknowledgement of engagement with remote learning sessions
 - Record of any negative behaviours arising in the remote learning sessions
 - Record of non-submission of work following a remote learning session
- Year teams will follow up concerns regarding behaviour in remote learning sessions by contacting parents/carers by phone or email

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- In the main, students will receive feedback on their work through Google Classroom or by email
- Not all remote learning sessions will lead to work being submitted
- Pupils will receive feedback broadly in line with usual feedback that would be given in school. Not all work that is submitted will lead to feedback. Feedback will include:
 - Acknowledgement of work completed
 - Formative feedback to allow pupils to improve their work
 - Summative feedback with marks
 - Electronic feedback generated from online quizzes/learning platforms

Feedback frequency will be linked to the amount of learning time that a subject has and the nature of the subject

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- The school's Assistant SENCo will contact families of EHCP students on a fortnightly basis
- The school's AS Specialist will liaise on a fortnightly basis with the families of students who have Communication & Interaction Needs
- All other students who are categorised as L1, L2, P1 or P2 will be contacted by the school's pastoral team on a fortnightly basis
- The school's Achievement Centre will be a point of contact for families who require support by phone (during school hours) or email

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

If the school is open as usual the students who have been sent home will be able to access the materials for their lessons through the Google Classroom for each of their classes. For Y11,12 & 13 lessons, where possible, the teacher will audio stream their lesson using Google Meet (accessed through Google Classroom). In addition to this, students have access to a number of online learning platforms e.g. Hegarty Maths and the school website has links to relevant Oak Academy resources.

For Y7, Y8, Y9 and Y10 staff will share the materials from lessons on Google Classroom.

For students who have been directed to shield following medical advice. For Y11,12 & 13 lessons, where possible, the teacher will audio stream their lesson using Google Meet (accessed through Google Classroom). In addition to this, students have access to a number of online learning platforms e.g. Hegarty Maths and the school website has links to relevant Oak Academy resources.

For Y7, Y8, Y9 and Y10 staff will share the materials from lessons on Google Classroom.

The pastoral team will call the families of students who are medically shielding on a fortnightly basis.