



Homework Procedures

Purpose of Procedures

Homework is work that is set to be done outside the timetabled curriculum. It contains an element of independent study in that it is not usually directly supervised by a teacher. At Bingley Grammar School it is seen as being important to allow for the consolidation of student knowledge and an integral part in raising student achievement.

Homework enhances pupil learning, improves achievement and requires the pupil to exhibit self-discipline and self-motivation. It develops pupils' study skills and as such is an integral part of the process of education. It requires careful planning by teachers and pupils alike and integration into the medium term plans for each curriculum area by teachers.

Aims of Homework

Homework enables pupils to:

- consolidate and extend work covered in class or prepare for new learning activities
- access resources not available in the classroom
- develop research skills
- develop independent work skills
- develop thinking skills
- demonstrate progress and an understanding of what has been covered in class
- enhance their study skills e.g. planning, time management and self-discipline
- take ownership and responsibility for their learning
- engage with their parents and carers about the work they are doing at school
- create channels for home-school dialogue
- Revisit, recap and revise knowledge and skills to prepare for examinations and tests

Homework tasks

A wide range of homework tasks are available. Homework could include:

- consolidation of work completed in class
- practice – learning by doing including the use of online platforms



- research
- revision
- interviews
- drawing
- using ICT
- recording ideas

Subject Homework Requirements

Appendix 1, a separate document, contains details for each subject for all Key Stages about the frequency of homework and the types of homework that will be set.

Homework Responsibilities

The role of the pupil:

- To listen to homework instructions in class
- To use Arbor to check what homework has been set and when it is due
- To use their student planner in conjunction with Arbor to record homework that has been set
- To ensure that homework is completed and handed in to meet the deadline
- To attempt all work and to ensure that it is representative of their best efforts
- To submit their own work following advice about its requirements including the use of the internet and AI
- To inform the class teacher of any difficulties that they are having
- To inform their Head of Year or Assistant Head of Year if they need access to space/resources at school to complete their work

The role of the Class Teacher:

The class teacher controls the direction of homework and the nature of tasks undertaken. The teacher will:

- Set homework according to subject guidance and medium-term plans and the needs of the class/pupils
- Provide the stimulus and information needed for the completion of homework



- Give full and comprehensive instructions about the homework task in class
- Set homework on Arbor, making sure that it is clear for both pupils and parents/carers
- Set deadlines for completed work and ensure that they are met
- Provide prompt feedback on homework (as appropriate to the task)
- Provide help and support
- Inform the Subject Leader if problems arise with the completion of homework
- Use Arbor and school procedures for addressing the non-completion of homework

The role of the Key Stage Leader/Subject Leader:

- To ensure that homework activities are part of the subject's medium term planning
- To monitor and evaluate homework procedures within their subject area.
- To identify and disseminate best homework practice within their subject area.

The role of the School Leadership:

- To provide staff, pupils and parents/carers with the necessary homework procedures
- To provide an infrastructure for the setting of homework (currently Arbor and the use of student planners)
- To develop classroom practice to enhance homework across the school
- To review annually the school's homework procedures
- To monitor and evaluate the school's homework procedures
- To ensure that there is provision in school for pupils to complete homework as needed



- To recognise the importance of homework through the students' Attitude to Learning Descriptors

The role of Parents and Carers:

The role of the parent/carer is crucial if a child is to gain success from homework. To reinforce its value through positive feedback will give students the confidence to persevere, work hard and reach high standards of achievement. Parents can work in partnership with the school in the following ways:

- Providing a table, chair and a quiet place to work
- Negotiating with the student when homework is to be done as a student's free time is also important
- Using Arbor to gain an understanding of homework that has been set and when it is due to be submitted
- Checking the time spent on individual tasks
- Checking presentation and content of the homework being returned to school
- Providing the school with information about any problems with homework by contacting the school (usually the class teacher)

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